
Job Title: Winter Guide

Position Type: Part time, Non-exempt

Salary: Hourly \$10-12

Location: National Ability Center Ranch, Salt Lake City, Utah

Supervisor: Salt Lake Program Manager

Job Summary

NAC's Splore programs provides outdoor adventures throughout the state of Utah for people with disabilities and disadvantages. NAC's Splore programs include outdoor/indoor rock climbing, canoeing, snowshoeing, cross country skiing and overnight trips. Trip Leaders must possess exceptional customer service, group facilitation, risk management, public speaking, and leadership skills.

Major Tasks and Responsibilities

Trip Leadership

- Assist Leads on trips, facilitate large and small groups, teach technical skills, and ensure risk management
- Supervise and mentor support staff, interns and volunteers on trips
- Assist in the execution of guide and volunteer trainings

Equipment & Vehicles

- Organize, maintain, and repair equipment
- Drive 15 passenger vans, large trucks and trailers (if 25 yrs and older)

Administrative

- Assist in trip planning and adaptations
- Assist with office projects.
- Assist with outreach and special events
- Give and receive feedback to co-workers and other staff
- Participate fully as a member of the National Ability Center staff team.
- Comply with National Ability Center safety and health policies and procedures.
- Other duties as identified.

Required Knowledge and Qualifications

- Current First Aid and CPR certification (**minimum**)
- Prior experience leading groups in an outdoor setting.
- Able to commit to a **4/5 month** position
 - Winter season is January – April
 - Summer season is April – October

- Experience working with people with disabilities (**preferred**)
- Outgoing personality, ability to have fun and build rapport in a short period of time with a diverse groups of people
- Excellent communication and facilitation abilities
- Physical ability to participate in recreation activities for 5+ hours, including loading and unloading gear
- Ability to work Saturdays and weekends
- Ability to obtain Food Handlers Permit
- Able to drive personal vehicle
 - Will be asked for Staff and gear transport on:
- Technical Skills
 - Winter
 - Cross-country Skiing & Snowshoeing
 - Prior experience preferred
 - Yurt or winter camping experience (preferred)
- Bachelor's degree or equivalent experience.
- Ability to organize and manage multiple priorities.
- Demonstrated ability to work productively and collaboratively within a team.
- Flexible with a strong work ethic and an entrepreneurial spirit to accommodate multiple responsibilities and shifting priorities.
- Ability to work well with others and motivate people.
- Demonstrated history of responsibility, dependability, and maturity.
- Ability to positively receive and provide job coaching for personal development.
- Ability to work occasional weekend days and evenings.
- Commitment to a positive, fun and team-oriented working environment.

Benefits

Refer to National Ability Center Employee Handbook for specific details.