

Job Title: Summer Camp Counselor**Position Type: Seasonal, Non-Exempt****12-40 hours per week. Some Weekend, evening, night and holiday work****Pay Rate: \$7.25 - \$14/hour****Location: National Ability Center Ranch, Park City, Utah****Supervisor: Camps & Family Program Manager**

Summary

Summer Camp Counselors provide a safe, caring and fun environment for campers with varying cognitive and physical abilities during day and overnight camps. A primary function of this and every other job at the National Ability Center is to ensure that each member, guest and visitor of National Ability Center receives the highest caliber of service.

Major Tasks and Responsibilities

- Assist in planning, organizing, and implementing adaptive recreation activities appropriate to the venue and participants' ages and abilities
- Assist with enforcement of program policies and safety practices in a caring and fun environment
- Provide for the physical and emotional safety of campers at all times
- Provide instruction and help campers to participate successfully in all aspects of the program while encouraging independence
- Problem-solve unexpected changes in activity plans, camper and/or volunteer participation as a team
- Communicate with families on a daily basis, including meet and greet, calls, follow up and more
- Assist with overseeing proper use of facility, equipment and supplies
- Assist with preparing site, equipment and vehicles for activity and with proper clean up and storage at the end of each activity
- Inform Supervisor or Lead Instructor of any equipment concerns or needed maintenance
- Conduct and maintain lesson documentation as assigned, including participant assessments, lesson plans, progress notes and evaluations, and provide feedback to parents/caregivers as needed
- Participate fully as a member of the National Ability Center seasonal program staff
- Attend required program staff meetings and trainings
- Report all accidents, incidents and disciplinary concerns to the program supervisor or assistant program supervisor

- Support and promote National Ability Center programs and staff when out in the community
- All other duties as specified
- Comply with National Ability Center safety and health policies and procedures
- Other duties as identified

Required Knowledge and Qualifications

- Passion for the National Ability Center mission
- Specific experience in adaptive techniques and/or ability to instruct activities such as archery, cycling, water sports and rock climbing preferred
- Current CPR and First Aid certifications or higher
- Ability to work effectively with individuals with disabilities and/or children
- Ability to be flexible, creative and positive in a variety of situations
- Ability to communicate both orally and in writing
- Willing and able to tolerate extended periods in the elements, including sun and water
- Commitment to a positive, fun and team oriented working environment
- Valid Driver's License; ability to drive a 15 passenger bus and operate wheelchair lift system a plus
- Current Food Handlers Permit for the State of Utah
- Available for full camp season including required pre-season training. Any exceptions may be made by the discretion of the Camp Supervisor and must be agreed upon prior to employment

Benefits

- Access to industry pro deals, community fitness center discounts, scholarship funds for continuing education and certification and other benefits for part-time/seasonal staff as outlined in the employee manual

